

Battle of Carthage Sutler Application

Booth Size (please check one)

- Single Booth (10'x 12') \$50.00 (\$60.00 after deadline)
 Double Booth (20'x 12') \$100.00 (\$110.00 after deadline)

FOR OFFICE USE ONLY Date Registered __ Packet Mailed _____ Booth # _____

Date of Event

Saturday, June 15th, 2024
Sunday, June 16th, 2024

Contact Name _____ Company _____

Address _____

City _____ State _____ Zip _____

Phone Number _____ Cell Phone _____

E-mail Address _____ Fax Number _____

Description of ALL products (enclose photos of ALL types of items you will be selling in your booth)

Please submit your form by regular mail with a check (make all checks payable to Civil War Ranch). Return applications and payments to:

Civil War Ranch
Attn: Chris
11838 Civil War Road
Carthage, MO 64836

Each booth will rent for the above listed price if payment is received by May 1st, 2022. For payments received after May 1st, there will be a \$10.00 late fee. There will be no access to electricity for booths. Refund for booth space will be given (less a \$10.00 processing fee and less a \$10.00 jury fee) until May 1st. No refunds will be given after May 1st, 2022.

By submitting the application to the Civil War Ranch, the undersigned acknowledges receiving and fully understanding all of the guidelines and regulations of the of the Battle of Carthage Inc. Reenactment Committee and Civil War Ranch. I understand that submission of this application with the required fee does not guarantee my admission to the festival as a vendor. I further understand that the \$10.00 jury fee and \$10.00 processing fee is non-refundable. Battle of Carthage, Inc. or Civil War Ranch are not responsible for accidents or theft. If you have any questions, call Chris at 417-237-0771.

Hold Harmless and Indemnify By Vendor Applicant

Vendor and his/her representatives agree to indemnify, defend and hold harmless Battle of Carthage, Inc., Civil War Ranch, Visit Carthage, Vision Carthage, City of Carthage, County of Jasper, their officials, agents, employees and representatives from and against any and all claims, demands, defense costs, liability or consequential damages of any kind or nature (hereinafter referred to as "Claims") arising out of or in connection with Vendor's work, performance or failure to perform, under the terms of this contract; except for those Claims which arise out of the sole negligence or willful misconduct of Battle of Carthage, Inc., Civil War Ranch, Visit Carthage, Vision Carthage, City of Carthage or County of Jasper.

Signed _____ Date _____

RULES & REGULATIONS FOR SUTLERS

REGISTRATION

Only sutlers with **APPROVED APPLICATIONS** will be permitted to set up at the event. **Each sutler must contact Battle of Carthage, Inc. staff prior to beginning setup!** Anyone who is found setting up in the wrong location will be required to remove their setup and place it at the proper location.

All sutlers must be approved by Battle of Carthage, Inc. and Civil War Ranch to help us ensure the quality of the event. Any sutler application submitted and not approved by these groups will have their check refunded. To approve your application more rapidly, the check made payable to Civil War Ranch and the application form should be mailed to Civil War Ranch, as indicated on the form.

ARRIVAL AND DEPARTURE

You may begin arriving on Friday, June 14, 2024. Please arrive before midnight on Friday, June 14th.. Thursday arrival is available on request, please contact Civil War Ranch to arrange. There will be no vehicles allowed in the area between 8:00 a.m. and 5:00 pm on Saturday, June 15th[†] and 8:00 am and 4:00 pm on Sunday, June 16th.

DRESS REQUIREMENTS

All sutlers and their dependents or employees who plan to stay or work in the historical area at any time during the weekend, must be dressed in period Civil War clothing. Positively NO 20th – Century attire is to be worn during the weekend except when setting up and taking down the exhibit.

HOURS OF BUSINESS

Sutlers may open and close their stand at their leisure. There are no set times for business hours, except that on Saturday, June 15th the event is open from 9:00 a.m. – 5:00 p.m. and reopens for the Civil War Ball at 7:00 p.m. and Sunday, June 16th from 9:00 a.m. – 3:00 p.m. You decide how long you want to do business each day.

The organizers feel it is the responsibility of the sutlers to present themselves in a manner which is as authentic as possible, and to sell the highest quality reproduction merchandise that represents common usage by both soldiers and civilians of the Civil War period.

If you have any questions or require additional information, please contact:

Civil War Ranch
Attn: Chris
11838 Civil War Road
Carthage, MO 64836
417-237-0771
chris@civilwarranch.com

NOTE: Applications will be approved as soon as received. Applications are dated and “first come, first served” is considered in the review process.